

Checklist for Applicants

International Applicants (with foreign-earned higher education entrance qualification) for Full-Time Undergraduate Studies

In order to apply, please submit the following documents:

Application for Admission to Studies

The application will be online here: www.uni-freiburg.de/go/incoming_en. The application period starts June 1 for the winter semester and December 1 for the summer semester. You will first be asked to register. Then you can enter your personal application data. At the end of this process you will be asked to print out an application for admission to studies and send it by post along with the documents listed below. The application form must be completed and signed to be processed.

Officially authenticated copies of school leaving certificates

Please submit secondary school leaving certificates in the original language as well as an official translation.

If applicable: officially authenticated copy of your university entrance examination certificate

If you took part in a university entrance examination, please submit your documents in the original language and in an official translation.

If applicable: officially authenticated copies of your academic records

If you are currently studying or have previously studied at a university, we need your complete academic records (transcripts, reussites, index, etc.). Please submit the documents in the original language as well as an official translation.

If applicable: officially authenticated copy of your university degree

If you have already received a university degree, please submit the documents in the original language and in an official translation.

Copy of proof of your language proficiency

1. DSH (result 2 or 3), TestDaF (with a score of at least 4 on all four parts of the test), the Goethe-certificate C2 (Großes Sprachdiplom from the Goethe Institute), the 2nd level language certificate from the Conference of the Ministry of Education and the Arts or Telc C1 Hochschule.
2. For the application you are required to provide evidence of proficiency in German at least on the level of C1 of the Common European Framework of Reference for Languages. Then you need to submit one of the language tests listed above before you enrol at the University of Freiburg.
3. For the application to the English taught Bachelor's program Liberal Arts and Sciences: certified proof of English proficiency at B2 level (no proof of German language required).

Certificate of the Akademische Prüfstelle (APS) of the German Embassy

This applies only to applicants from China, Vietnam and Mongolia.

Online Studychoice Assistant

As a prospective undergraduate student, you must submit proof that you have taken a test to help you choose the right field of study. A general info sheet in German is available here: www.studium.uni-freiburg.de/documents/studienbewerbung/Infoblatt_Studienorientierungsverfahren/view

The English version for the Liberal Arts and Science program: <http://www.osa.uni-freiburg.de/las/#>

CV and Letter of Motivation

Only for subjects with admission restrictions.

Letter of acceptance from your supervisor

Only for PhD students or LL.M applicants.

Please note:

- 1) Students, who are admitted to the University of Freiburg and would like to be enrolled, must present the originals of all the documents submitted with their application.
- 2) We accept certificates in German, English and French. Applicants whose certificates are issued in a different language have to submit translations. Translations must either be done by a sworn translator (in Germany or in your native country) or approved by the German Embassy/Consulate in your native country.
- 3) You can obtain further information and news about the application on our website: <http://www.studium.uni-freiburg.de/studienbewerbung-en/international-en>

Dates*:

	application deadlines	start of semester	start of teaching period
summer semester	January 15 th	April 1 st	mid-April
winter semester	July 15 th	October 1 st	mid-October

*Please note that most courses of study will only start in the winter semester. You can check the details here: www.studium.uni-freiburg.de/studium-en

*Some master and postgraduate courses have special deadlines. Visit our homepage for more information: www.studium.uni-freiburg.de/studienbewerbung-en/master-en

Please send your application to:

Contact

Albert-Ludwigs-Universität Freiburg
 Student Service Center – International Admissions and Services
 Sedanstr. 6
 79098 Freiburg

Phone: +49 (0)761 203-9093, -4242, -67368 . Fax: +49 (0)761 203-8835

E-Mail: international@service.uni-freiburg.de . Internet: www.uni-freiburg.de/go/ias-en

Office hours Advising: Mon - Thurs 9:00 a.m. – 12:00 noon, Thurs 2:00 p.m. – 4:00 p.m.

Office hours Student Administration: Mon - Thurs 9:00 a.m. – 12:00 noon, Thurs 2:00 p.m. – 4:00 p.m.
