

Detailed Instructions for the 2021-2022 Creative Portfolio*

How to Succeed

- 1. Follow Instructions.**
- 2. Login to [SlideRoom](#) as soon as possible, before doing any other part of your Creative Portfolio. The SlideRoom portal opens on August 1, 2021.**

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*Can't find the answer here? Check out our [FAQ page](#).

Section 1: Using SlideRoom: The Basics

WHERE?

<https://tischfilmandtv.slideroom.com>

Visit the **Film & TV SlideRoom portal**. You can create a SlideRoom account there.

(The SlideRoom portal will open for first-year applicants on August 1st and for transfer applicants in January. Until then, you may see a message saying there are no available programs.)

WHEN?

NOW! Don't wait: The SlideRoom portal will open on Aug. 1 for first-year applicants. Even if you are not planning to submit until Jan. 1, we encourage you to login, create your account, and familiarize yourself with SlideRoom and our Portfolio instructions as soon as you possibly can. The portal will open in January 2022 for Transfer Applicants.

WHICH PROGRAM?

*****IMPORTANT***** Choose the correct Program to apply for based on the admissions pathway you have chosen. If you indicate you are applying Regular Decision but meant to apply ED1, we won't be able to consider your portfolio.

FIRST-YEAR APPLICANT PROGRAMS:

If you are a first-year applicant you have three Program choices, listed below. If you are unsure which pathway is right for you, please [visit NYU's Early Decision FAQ](#).

| First-year Programs | Deadline | Decision Notification |
|--|------------|-----------------------|
| NYU Tisch Film & TV - Early Decision 1 | November 1 | Mid-December |
| NYU Tisch Film & TV - Early Decision 2 | January 1 | Mid-February |
| NYU Tisch Film & TV - Regular Decision | January 5 | April |

TRANSFER APPLICANT PROGRAMS:

- If you are applying as a Transfer/Change of Major/Double Major, the SlideRoom portal will open for you in January.
- You will have two Program choices. To be sure you are choosing the right one, visit our [Transfer Page](#).
- We accept transfer applications only one time per year, for a Summer term of entry. Applications are due in the spring (see application deadlines below) and if admitted your studies would begin in the summer.

| Transfer Programs | Deadline | Decision Notification |
|--|-----------------|------------------------------|
| NYU Tisch Film & TV- Internal (NYU) Transfers/Change of Majors/Tisch Double Majors | March 1 | April |
| NYU Tisch Film & TV- External Transfers | April 1 | May - June |

HOW LONG?

- Building the entirety of our 5-part Creative Portfolio takes significant time and effort. We recommend that applicants begin work at least **two months prior to submitting**.
- Start a SlideRoom account the same day you start thinking about the portfolio.
- If you have all components complete, it will take at least an hour to go through all parts of SlideRoom, check that your files work and display correctly, pay, and submit.
 - If anything goes wrong, it takes longer!
- While the 5 main components of the Creative Portfolio are described in detail below, there are other short-answer questions you will have to answer inside SlideRoom.
 - You also have to create an account with SlideRoom, which requires email confirmation, password creation, and other steps.
 - Some elements of the TELL US A STORY prompt are accessible **ONLY** through SlideRoom, so you shouldn't wait to go look at them.
- Uploading digital files, especially video files, can take considerable time and varies dramatically based on an applicant's internet. Make sure you budget time to upload large files.
- **TL;DR:** If you wait till the last minute to start this process or even to upload the components, you are very likely to miss the deadline.

WHAT TIME ZONE?

- **ALL DEADLINES ARE AT 11:59PM EASTERN TIME (i.e. NYC time).** We do not accept late submissions. If you live in another timezone, please take note.

- NYU offices are open 9-5 EST, M-F. SlideRoom Tech support is available 8am-6pm EST, M-F . If you experience difficulties outside of those hours, we will not be available to help you.

FEE & FEE WAIVER?

- SlideRoom charges a \$12.00 fee (you may pay this fee with credit or debit card). If you requested a fee-waiver via the Common App, your SlideRoom fee will automatically be waived.
- If you would like to request a fee-waiver for the Creative Portfolio directly, please email admissions.ugftv@nyu.edu after you have initiated your portfolio in SlideRoom.
- Sometimes it takes time for payments to process, particularly for applicants outside the United States. This is another reason not to wait until the last minute to submit your portfolio.

COMMON APP:

- You will not be able to submit your Creative Portfolio until after you have submitted your [Common App](#).
- In order to create your SlideRoom account, you will be asked for your Common App ID number. Once you have submitted both, you will be considered for admission.

CONFIRMATION:

- Receipt of your portfolio will be confirmed via an email from SlideRoom.
- Your Creative Portfolio (Artistic Review) status will not update on your Application Checklist portal in real time. In other words, you may see that your “Artistic Review” (aka portfolio) has not been received. Do not panic.
- If you are concerned that we did not receive your portfolio, you may email us at admissions.ugftv@nyu.edu. One email is sufficient.

Section 2: Deadlines & Confirmation

Q: What are the deadlines to apply?

| First-year Programs | Deadline | Decision Notification |
|--|-----------------|------------------------------|
| NYU Tisch Film & TV - Early Decision 1 | November 1 | Mid-December |
| NYU Tisch Film & TV - Early Decision 2 | January 1 | Mid-February |
| NYU Tisch Film & TV - Regular Decision | January 5 | April |

| Transfer Programs | Deadline | Decision Notification |
|--|-----------------|------------------------------|
| NYU Tisch Film & TV- Internal Transfers/Change of Majors/Tisch Double Majors | March 1 | April |
| NYU Tisch Film & TV- External Transfers | April 1 | Rolling after May 1 |

ALL DEADLINES ARE AT 11:59PM ET.

Q: When should I submit my portfolio?

A: Your portfolio must be received before midnight ET on the deadline. We strongly encourage students to submit their portfolios at least 5 days prior to the deadline. This will allow you time to troubleshoot any difficulties and give our office time to notify you if something is missing or if one of your links/files is not working.

NYU offices are open 9-5 ET, M-F. SlideRoom Tech support is available 9-6 ET, M-F. If you experience difficulties outside of those hours, we will not be available to help you.

Be sure to take note that NYU's offices are closed from Dec. 23 - Jan. 3 and response times will be significantly slower.

Q: Don't I also have to submit the Common App? How does that work?

*A: Yes. You do have to submit the Common App to be considered for admission (unless you are an Internal Transfer Applicant). You may actually be unable to submit your Creative Portfolio until AFTER your Common App has been submitted. **Begin your Common App [here](#). Both are due at the same time (by 11:59pm ET the day of your chosen deadline).***

Q: What if I submit my Common App at 11:59PM on the deadline, but don't have time to submit my Creative Portfolio before the deadline?

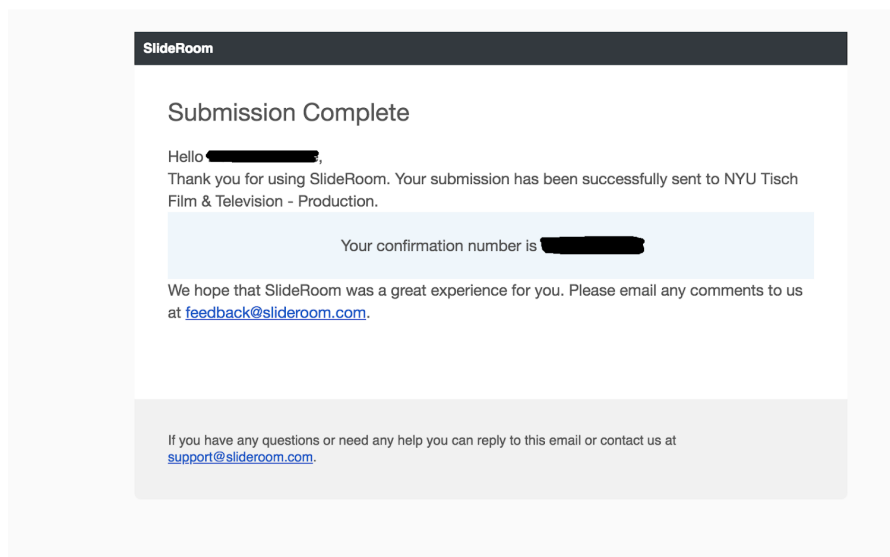
A: ***DO NOT DO THAT.*** Please plan so that BOTH your Common App and your Creative Portfolio are submitted by the deadline. The deadlines are not flexible. We do not accept late applications. You will not be considered for admission if EITHER PART of your application is missing.

Because you cannot submit your Creative Portfolio until after your Common App has been started, you need to plan ahead. If you submit your Common App at 11:59PM, it's very likely the confirmation will not come through in time for you to also submit your Creative Portfolio in time to meet the deadline.

Q: When will I receive confirmation that my Creative Portfolio was submitted to SlideRoom?

A: You will receive an email directly from SlideRoom confirming your submission. It usually arrives a few minutes after you click submit. It will look like the below and include a confirmation number. Please save this email for your records. If you do not receive the email, please contact SlideRoom at support@slideroom.com.

SlideRoom <notifications@slideroom.com> wrote:



Important to note: Your Application Checklist will NOT reflect your Creative Portfolio submission immediately. The two systems are not linked, and it takes time for your Application Checklist to be updated to reflect that your portfolio (aka Artistic Review) has been received.

Section 3: What is the Creative Portfolio?

Five Part Creative Portfolio - a collection of five components designed to showcase your potential as a storyteller and filmmaker.

1. [One Page Resume](#)
2. [Tell Us About Yourself](#)
3. [Tell Us a Story](#)
4. [Short Essay](#)
5. [Creative Submission](#)

Part 1. One Page Resume

How have you spent the last four years?

- Format: 1 page
- Include information about how you have spent the last four years. We are interested in:
 - Social and/or community work
 - Extracurricular activities including sports, clubs, etc.
 - Outside employment whether it's paid, voluntary, or family responsibilities
 - Creative projects
 - Anything else you spend a significant amount of free time on
- All resumes MUST include:
 - Your full name
 - home address
 - date of birth
 - the name of your high school (or college for transfer students)
- Save as a pdf and name the file LastName_FirstName_Resume before uploading it to SlideRoom.

Additional Info:

- **Film Credits - How to Format:** If you choose to include film credits in your resume (we do not require them and do not want your resume to be exclusively film-focused),

please be sure to include information about your role in the project. For a glossary of roles and responsibilities on a film set, please check out our [reference page](#).

- **[Sample Resume](#)**: If you would like a sample of what a resume can look like, you may find one [here](#). Please note that we do not require your resume to look exactly like our sample, nor do we expect your experiences to mirror Terry Tisch's. This sample is intended only as a visual reference; it is not prescriptive.

Supplemental Questions:

- There will be two short answer questions in SlideRoom following the upload of your resume. This is where we ask you to elaborate on some of your experiences.
 - **Question 1:** Please tell us about an activity, commitment, or responsibility outside of film that you would like to highlight in more depth (100 word limit). *This is the space to tell us in more detail about your volunteer experience, family responsibilities like childcare or eldercare, a school club you're actively involved in, or your part-time job.*
 - **Question 2:** Please review our Mission Statement (below). How have your experiences prepared you to contribute to our community? (250 words)

Mission Statement: Deeply rooted in cinematic storytelling, the Department of Undergraduate Film and Television mentors emerging artists in the traditions, conventions, and innovations of an evolving media landscape. The program nurtures individual talent by combining hands-on production experiences with a broad exposure to the liberal arts. We foster a diverse and collaborative community, and expect our students to become thoughtful media practitioners and responsible citizens of the world.

Important Advice:

- Check your document after you upload it to SlideRoom. Make sure it is a PDF, that it is one page, and that we can read it.
- When applicants provide resumes that do not follow instructions, we have serious concerns about their ability to succeed in our program. These concerns can influence the overall evaluation of a portfolio.

Part 2. Tell Us About Yourself

Upload a **1-2 minute** creative self-portrait where you show and tell us about yourself.

- Format: video, **1-2 minutes** in length.
- Your video should be in your own voice, in your own format, and not a reiteration of why you want to be admitted to NYU's film program. Be creative and have fun! What you choose to say and how you say it is up to you.
- We will not be judging the production value of this film; we encourage applicants to use cameras that are readily available to them (i.e. cellphones or computers). We are not looking for polished/edited videos; it is meant to be a short video where you **show us and tell us something about yourself that we cannot get from other aspects of your application.**
- We encourage you to consider carefully what you choose to share with us and whether it is appropriate for a college application.
- Save the file as LastName_FirstName_Yourselfie using whichever video format you prefer.
- If you do not have the ability to submit a film, email admissions.ugftv@nyu.edu for alternative instructions. We will need to receive these requests **at least five days** before the application deadline.

Additional Info:

- You will answer questions about your Yourselfie in SlideRoom and then be asked to upload it to our Portfolio Page, which looks something like [this](#).
- Don't forget to do this before you submit your portfolio. Forgetting the Yourselfie is one of the most common mistakes applicants make.

Important Advice:

- Check your video file after you upload or link it in SlideRoom. Make sure the sound plays and that it's not upside down. If you are choosing to submit a totally silent video, please note that in the "additional details" section so that we know it's not a technical error.
- You may be thinking it's not a big deal if your Yourselfie is two minutes and thirty seconds. That's only thirty extra seconds! **You are incorrect.** We receive thousands of

portfolios each year. We cannot review “extra” or longer materials that are in direct opposition to the instructions provided.

- When applicants provide Yourselfies that do not follow instructions, especially when there are technical issues or when the Yourselfie is longer than 2 minutes, we have serious concerns about their ability to succeed in our program. These concerns can influence the overall evaluation of a portfolio.

Part 3. Tell Us A Story

Please choose one of the prompts provided in [SlideRoom](#) as inspiration and write a complete story, fiction or nonfiction.

- We have provided four prompts inside SlideRoom - **three visual, and one audio**. You must initiate a portfolio through SlideRoom in order to see/hear the prompts. You can do that (starting August 1, 2021) by [clicking here](#).
- Format:
 - Up to 3 pages
 - Double-spaced
 - 11 or 12 point font
 - Legible margins
 - Written in prose style
 - Saved as a PDF
- To be written in **prose format**, not a screenplay, no longer than 3 pages in length.
- Save as a pdf and name the file LastName_FirstName_Story before uploading it to SlideRoom.
- Take note of your **grammar, spelling, and punctuation**. You should submit something polished, without typos. If you are able to, we encourage you to share this with a teacher, parent, mentor, or friend before submitting. Reading your work aloud can also be a helpful way to find mistakes you’ve missed.

Additional Info:

- Do not provide a .pages document, a Word Doc, a Google doc, or *anything* but a PDF. We will not be able to read other file formats.

- We do not want an excerpt from a longer story. Make sure your story is complete, with conflict and a clear resolution.
- This should be a short story, not a screenplay. If you are not sure what "prose" means, please speak with your Language Arts teacher or other trusted advisor.

Important Advice:

- Check your work for typos and other issues. This is a college application. What you submit should be polished and ready for review by our faculty and admissions staff.
- Stick to the page limit. It's not a suggestion. We will only read the first three pages and if you do not provide a complete story in that space, we will have serious concerns about your ability to succeed in our program. These concerns can influence the overall evaluation of a portfolio.

Part 4. Short Essay

Please choose one of the following prompts to write a thoughtful 1-2 page response. We are looking for applicants who can write well and clearly communicate their ideas.

- Choose one of the provided prompts:
 - *Option 1: Untangle a knot you see in the world.*
 - *Option 2: If you had a time machine and could go back in time or into the future for a day, where/when would you go, what would you do, and why?*
- **Format:**
 - Up to 2 pages
 - Double-spaced
 - 11 or 12 point font
 - Legible margins
 - Written in prose style
 - Saved as a PDF with the file name: LastName_FirstName_Essay
- Take note of your **grammar, spelling, and punctuation**. You should submit something polished, without typos. If you are able to, we encourage you to share this with a teacher,

parent, mentor, or friend before submitting. Reading your work aloud can also be a helpful way to find mistakes you've missed.

Additional Info:

- Do not provide a .pages document, a Word Doc, a Google doc, or *anything* but a PDF. We will not be able to read other file formats.
- Be thoughtful. These prompts don't have "correct" answers. We want to see how you write and how you think.

Important Advice:

- 435 W 116th St, New York, NY 10027 Check your work for typos and other issues. This is a college application. What you submit should be polished and ready for review by our faculty and admissions staff.
- The Short Essay is our newest Portfolio Component and many people have questions. Check out our [FAQ page](#) to see if the answer to yours is there.

Part 5. Creative Submission

Provide **ONE** Creative Submission that showcases cinematic/visual storytelling and imaginative expression of thought.

1. **Upload** your Creative Submission to the Portfolio Page in SlideRoom. Please [click this link](#) for a visual reference. The Portfolio Page is the second to last section in SlideRoom.
2. **Label** your Creative Submission according to the labeling instructions provided [here](#).

REQUIREMENTS:

- The applicant must be the principal creative force of the work submitted.
- Follow all relevant guidelines and directions. Failure to do so will result in disqualification.
- Applicants must detail their role in the creation of all works submitted in the space provided in SlideRoom. Incomplete or inaccurate descriptions may result in disqualification.

- If you submit more than one type of Creative Submission, your portfolio will not be eligible for consideration. **CHOOSE ONE OPTION.**
 - [Artistic Portfolio](#) of 10-15 images
 - [Film/Video](#) of up to 5 minutes (including credits)
 - [Writing](#) of up to 6 pages
 - *All Creative Submission categories are weighed equally - none is favored over another. Choose whichever best showcases your storytelling ability.*

Artistic Portfolio:

- Provide a portfolio of photos, drawings, paintings, storyboards, sculpture, or set design.
- Your submission should reflect clearly developed ideas and themes.
- You may upload **10-15** photographic or scanned images of your work.
- Still images and scans uploaded to SlideRoom should be a minimum of 72 dpi.
- If you would like to include a gif or short(end) animatic as one of your "still" images, you may do so but it should be 20 seconds or shorter.
- Images should be a minimum of 72 dpi.
- You must be the principal creator of your images.
- Label your images in SlideRoom as detailed [here](#).

Additional Info:

- You will be asked a supplemental question about your Artistic Portfolio: *Please provide a brief explanation of how your submission(s) connect to visual/cinematic storytelling (250 words or less).*

Film/Video:

- You may provide **ONE** film of: live action, narrative (i.e. fiction), documentary, experimental, animation, or a combination of any of these.
- Your submission should be a **complete work** which represents your best effort and one which engages your audience.
- Total running time of the submission **must NOT exceed 5 minutes.**

- You may not submit more than one film.
- Video footage of staged plays or theater performances is not acceptable.
- **We do not accept excerpts or reels.**
- You must be clear about your specific contributions in the piece you submit.
- You should be the principal creative force behind your submission and will be asked to describe your role in detail.
- If the film is in a language other than English, you are required to include English language subtitles.
- Label your Film/Video in SlideRoom as described [here](#).
- For detailed upload instructions, please login to [SlideRoom](#).

Additional Info:

- The technical requirements of uploading or linking your film in SlideRoom require attention to detail. Don't wait to review them. Login to [SlideRoom](#) ASAP.
- Check your video file after you upload or link it in SlideRoom. Make sure the sound plays and that it's not upside down. If you are choosing to submit a totally silent video, please note that in the "additional details" section so that we know it's not a technical error.
- If your film contains **copyrighted music**, that is acceptable for the purposes of this application. However, if you post it to a public site (like Vimeo or YouTube), it risks being taken down. If you are using music for which you do not have the rights, we encourage you to upload the video directly to the Portfolio Page in SlideRoom.
- You will be asked to indicate the genre of the film you have submitted. The choices available in SlideRoom will be:
 - Narrative
 - Documentary
 - Experimental
 - Other (with fill-in option)

Writing:

- You may provide **ONE** short story or screenplay.
- Do not submit excerpts.
- Do not submit more than one piece of writing.

- The submission may not exceed **6 pages**. If you are submitting a screenplay, the cover page will not count as one of your 6 pages of writing.
- You are welcome to submit fiction or nonfiction pieces.
- **FORMAT:** Double spaced, prose or screenplay format where applicable, 11-12 point font with legible margins.
- **All submissions must be in PDF format.** Save your file as a PDF using the file name **LastName_FirstName_CreativeSubmission**.
- Label your PDF File in SlideRoom as detailed [here](#).

Additional Info:

- Do not provide a .pages document, a Word Doc, a Google doc, or *anything* but a PDF. We will not be able to read other file formats
- You will be asked to indicate the type of writing you have submitted. The choices available in SlideRoom will be:
 - Short Story/Prose
 - Screenplay
- You will be asked to indicate the genre of the writing you have submitted. The choices available in SlideRoom will be:
 - Fiction/Narrative
 - Nonfiction/Documentary
 - Other (with fill-in option)

Important Advice:

- The best Creative Portfolios come from applicants who have taken the time to be thoughtful and careful. Check your work, don't make yourself rush.
- Familiarize yourself with SlideRoom as early and as often as you can. This will make the submission process go more smoothly.
- Don't send us materials we didn't ask for, go over time/page limits, or in general treat the Creative Portfolio process carelessly.
- When in doubt, email us and ask: admissions.ugftv@nyu.edu.

Section 4: Help

| Type of Problem | How to Get Help | Availability |
|--|--|--|
| <p>Technical Issues in SlideRoom</p> <p>Including but not limited to:</p> <ul style="list-style-type: none"> ● File upload problems ● Inability to embed a link ● Applied for the wrong deadline | <p>Visit: SlideRoom Support</p> | <p>SlideRoom Tech Support is available 9am-6pm EST, Monday - Friday.</p> |
| <p>Application Questions</p> <p>Including but not limited to:</p> <ul style="list-style-type: none"> ● I don't understand the instructions ● Fee Waiver ● I can't find an answer to my question anywhere | <p>Email: admissions.ugftv@nyu.edu</p> <p>We will respond within three business days.</p> | <p>NYU offices are open 9am-5pm EST, Monday - Friday.</p> <p>Our offices are closed for many holidays, including Dec. 23 - January 3. Please refer to the NYU calendar to find out if we are open.</p> |

Can't find the answer here? Check out our [FAQ page](#).